

**POLICY A-3**  
**MEETINGS**

**TIME AND PLACE OF MEETINGS**

Pursuant to the provisions of K.S.A. 72-6754, the Board of Education of Unified School District No. 282, Elk County, Kansas, will meet on the second Monday of each month.

In the event that the regular meeting date shall fall on a legal holiday, established by the Board of Education, the regular meeting shall be held on the following day commencing at the same hour.

All Board meetings will commence as determined at the Board organizational meeting in July of each year and will be held in the Board of Education Office unless otherwise scheduled by official Board action.

Any regular meeting of the Board of Education may be adjourned to another time and place.

**ADJOURNED MEETINGS**

Adjourned meetings, regular or special, may be held at such time and place as the Board of Education may determine in the motion to adjourn.

**SPECIAL MEETINGS**

Special meetings may be called at any time by the President of the Board or by joint action of any three members thereof. Written notice, stating the time and place of any special meeting and the purpose for which called, will unless waived, be given each member of the Board at least two calendar days in advance of such meeting.

The Board may however, waive the time, date, place and purpose of the meeting by signing a waiver form or by passing a motion or resolution to waive the time, date, place, and purpose of the special meeting. A majority of the full membership is required for such a motion to be legal.

**OPEN MEETINGS**

Normally, all meetings of the Board will be open to the public, and the order of business will provide an opportunity for the public to address the Board.

**However, by a majority vote of the Board, an executive session may be called if deemed necessary.**

**The Board may admit to or exclude from such executive sessions any such persons it shall desire.**

**However, all final actions will be transacted in open session.**