

MINUTES of the Budget Hearing Monday, August 13, 2018 @ 6:45 p.m. at the West Elk District Office. There were no public comments.

MINUTES of the regular meeting of the West Elk USD #282 Board of Education, Monday, August 13, 2018, at 7:00 p.m. at the West Elk District Office, Howard, Kansas.

BOARD MEMBERS PRESENT

Tyson Denton, Pres
Tyson Wilson, Vice-President
Tom Eubank
Richard Fechter
Matthew C. Hilton
Panatha "Penny" Swanson

ADMINISTRATION

Bert Moore, Supt/Asst. Director of SPED
Martin Burke, Principal/Asst. Supt
Tonya Barnes, Director of SPED
Paula McAlister, Business Mgr/Clerk

OTHERS

Christy Tyler
Richard Cummings
Ed Price

BOARD MEMBERS ABSENT

Shelly Hare

At 7:00 p.m., President Denton called the meeting to order by reciting the Pledge of Allegiance.

II. ADOPTION OF THE AGENDA.

Eubank moved to adopt the agenda by adding to the Discussion/Action Items: "I. CACFP Meal Contracts for 2018-19 and J. Cradle to Career Contract for 2018-19". Fechter seconded and the motion passed. (6-0)

Eubank moved to add Item K. "Approve 2018-19 Budget" to the Discussion/Action Items. Hilton seconded and the motion passed. (6-0)

III. CONSENT AGENDA

Hilton moved to approve the consent agenda as follows:

- A. Approval of Minutes, Regular Meeting July 9, 2018;
- B. Approval of Minutes, Special Meeting July 30, 2018; and
- C. Approval of Bills, Payroll and Treasure Report:
Bills - \$106,737.56 Payroll - \$100,393.14

Wilson seconded and the motion passed. (6-0)

V. DISCUSSION/ACTION ITEMS:

A. Maintenance – Bert Moore:

Moore reported:

- 1. Worked hard to get the building ready for school as the summer program slows the process.
- 2. Plan to wax the commons area floor later in the year.
- 3. Sharps containers are now located in all restrooms and checked weekly.

Denton inquired about contract mowing and trimming.

At 7:11 p.m. Price entered the meeting.

After discussion and by consensus, Mr. Moore will look into what other schools are doing for service contracts and gather more information.

B. Technology – Richard Cummings:

Cummings reported:

1. National Contract Solution will be installing high density access points purchased via E-Rate cat II.
2. 34 Chromebooks arrived Friday, are configured and assigned. Chromebooks will be issued to students during lunch break.

C. Transportation – Christy Tyler:

Tyler reported:

1. Routes have been combined with several earlier pick up times to manage the shortage of bus drivers.
2. KHP inspections are done, with the exception of 2 buses that are being repaired. They will be inspected before 9/1/2018.
3. Bus #2 and #8 are inoperable.

Hilton moved to list Bus #2 and Bus #8 for sale on Purplewave.com. Wilson seconded and the motion passed.

Purchasing a heated pressure washer was discussed.

D. Long Range Planning – Tyson Denton:

Denton handed out information from Greenbush on Board Planning, Goal Setting and Retreats. After discussion, Mr. Moore will ask Greenbush who they have worked with and secure an estimated cost and timeline.

E. Board Policy Updates – Bert Moore:

Fechter moved to approve the following Board Policy Updates:

1. Emergency Safety Intervention (ESI) Documentation;
2. B-20 – Drug Free Schools - Employees; and
3. E-24 Drug Free Schools – Students.

Wilson seconded. Motion passed. (6-0)

F. Credit Card Authorization for Director of Special Education – Bert Moore:

Hilton moved to approve adding Tonya L. Barnes, Special Education Director, to the Commerce Credit Card without increasing the credit limit. Fechter seconded and the motion passed. (6-0)

G. Principal's Report – Martin Burke:

Burke reported:

1. Three first year teachers attended the required mentor training at Greenbush.
2. The crisis drills, ALICE training review and Section 504 were topics at Building In-Service.
3. Working with EMS to schedule CPR trainings on Mondays for seniors. Per requirement, this year's freshman will have to be CPR certified before graduation.
4. NICHE school district ranking for Kansas districts moved West Elk Schools up to #4 from #5 last year.

Denton asked for an opportunity to meet the new teachers. By consensus, they will be invited to the September meeting.

H. Superintendent's Report – Bert Moore:

Mr. Moore reported:

1. Cindy Alberts has updated the website to remove all old photos. The Board Policies are now listed on the website along with the calendar.
2. Food Service – Free and reduced meal approval is up this year from 57% to 61%.
3. Currently working the following applications: Local Consolidated Plan for federal funds; Child and Adult Care Food Program (snack program), Medicaid Personnel Cost settlement and the Categorical Aid Personnel System which provides the majority of our state fund for special education personnel.
4. Working with EMS and Christy Tyler to schedule CPR training for staff needing training.

I. Child And Adult Care Food Program Meal Contracts – Bert Moore:

Hilton moved to approve the 2018-19 Child and Adult Care Food Program Meal Contracts. Wilson seconded and the motion passed. (6-0)

J. Cradle to Career Contract – Bert Moore:

Eubank moved to approve the 2018-19 Cradle to Career Contract. Hilton seconded and the motion passed. (6-0)

K. Approve 2018-19 Budget:

Eubank moved to approve the 2018-19 budget. Wilson seconded and the motion passed. (6-0)

EXECUTIVE SESSION

At 8:02 p.m., Eubank moved to go into executive session to discuss matters of non-elected personnel, to protect the privacy interests of identifiable individuals to be discussed pursuant to the non-elected personnel exception under KOMA; students, to protect the privacy and interest of identifiable individuals to be discussed pursuant to the student exception under KOMA; to include Bert Moore and Martin Burke for 15 minutes

and that the open meeting shall resume at 8:17 p.m. in the board room. Fechter seconded and the motion passed. (6-0)

At 8:17 p.m. the Board reconvened into open session.

ACTION ITEMS

A. Board Action on Personnel:

Hilton moved to accept the resignations of Samantha Soper, West Elk Para; Austin Filtingberger, CCC Para; Tamara Higbee, West Elk bus driver and Cynthia Leniton, West Elk Speech/Forensics. Wilson seconded and the motion passed. (6-0)

Eubank moved to offer employment as follows: Debbie Simmons, West Elk HS Head Track Coach for 2018-19; Bobbie Wiseman, West Elk HS Assistant Coach for 2018-19; Sylvia McCubbin, sub cook; Kimberly Harrity, West Elk Attendant Care Para; Angela Bearden, West Elk Para and Heather Leonard, West Elk Para. Fechter seconded and the motion passed. (6-0)

Wilson moved to accept the Out-of-District Students wishing to attend West Elk for 2018-19. Eubank seconded and the motion passed. (6-0)

Hilton moved to hire Amy Lyons as the West Elk nurse/office aid. Fechter seconded and the motion passed. (6-0)

Swanson moved to hire Lance Farrice for 2018-19 Driver Education Training for \$4500.00. Wilson seconded and the motion passed. (5-1) (Hilton voted no)

At 8:21 p.m. Denton adjourned the meeting.

TYSON R. DENTON, PRESIDENT

PAULA C. McALISTER, Board Clerk

TYSON WILSON, Vice-President

THOMAS EUBANK, Board Member

RICHARD H. FECHTER, Board Member

SHELLY HARE, Board Member

MATTHEW C. HILTON, Board Member

PANTHA J. SWANSON, Board Member