

MINUTES of the regular meeting of the West Elk USD #282 Board of Education, Monday, July 9, 2018, at 7:00 p.m. at the West Elk District Office, Howard, Kansas.

BOARD MEMBERS PRESENT

Panatha "Penny" Swanson, Pres
Tyson Denton, Vice-President
Tom Eubank
Richard Fechter
Matthew C. Hilton
Tyson Wilson

ADMINISTRATION

Bert Moore, Supt/Director of SPED
Martin Burke, Principal/Asst. Supt
Kevin Weber, Asst. Principal
Paula McAlister, Business Mgr/Clerk

OTHERS

Debra Stange
Tonya Barnes
Richard Cummings
Ed Price

BOARD MEMBERS ABSENT

Shelly Hare

At 7:00 p.m., President Swanson called the meeting to order by reciting the Pledge of Allegiance.

II. ADOPTION OF THE AGENDA.

Fechter moved to adopt the agenda by adding to Consent Agenda L. "Mass Mutual as #125 employee Investment Plan for 2018-19". Wilson seconded and the motion passed. (6-0)

III. BOARD ORGANIZATION

Swanson turned the meeting over to Superintendent Moore.

Moore asked for nominations for President for 2018-19. Hilton nominated Tyson Denton. Fechter moved nominations cease and that a unanimous ballot be cast. Hilton seconded and motion passed. (6-0)

Moore opened the floor for nominations for Vice-President for 2018-19. Hilton nominated Tyson Wilson. Fechter moved nominations cease and that a unanimous ballot be cast. Hilton seconded and motion passed. (6-0)

IV. CONSENT AGENDA

Hilton moved to approve the consent agenda as follows:

- A. Approval of Minutes, Regular Meeting June 11, 2018; approval of Bills, Payroll and Treasurer's Report: Bills: \$ 174,340.32 Payroll: \$ 187,662.44
- B. Appoint Paula McAlister as the Clerk of the Board
- C. Appoint Debra Stange as the Treasurer of the Board
- D. Appoint Martin Burke Truancy Officer for the 2018-2019 school year.
- E. Designate the Prairie Star as the official newspaper of the Board of Education with selected materials also to be sent to the Eureka Herald.
- F. Appoint Paula McAlister as the designated KPERS Agent and Debra Stange as the Deputy Agent for the 2018-19 school year.
- G. Adopt the annual GAAP Waiver for 2018-19

- H. Appoint Martin Burke as the Food Service Hearing Officer
- I. Adopt Howard State Bank as official depository for school district funds and review the bank signatures on file
- J. Appoint Bert Moore, as Food Service Representative, Federal Funds Director, Compliance Coordinator for federal anti-discrimination laws, including Title VI, Title VII, Title IX of the Civil Rights Act, Americans with Disabilities Act, Section 504 of the Rehabilitation Act, Freedom of Information Officer for open records requests, and Homeless Children Coordinator
- K. Resolution to rescind all policy actions from the previous year and adopt all current written policies
- L. Adopt the Cafeteria 125 Plan and make Mass Mutual as #125 employee benefit provider for 2018-19.
- M. Appoint Kansas Association of School Boards, as Attorney for USD #282
- N. Adopt Board meeting dates, times and place(s)
- O. Adopt the Resolution to authorize the Clerk of the Board to destroy financial records (5 years old)
- P. Adopt Resolution Authorizing Early Payment of Claims
- Q. Mileage Rate \$.545 per mile.
- R. Resolution to Establish Petty Cash Fund
- S. Resolution to Establish Activity Fund
- T. Agreement for Elk County Health Department Services
- U. Contract for Provision of Educational Services Low Incidence Hearing and Vision with the Southeast Kansas Education Service Center
- V. Blue Cross Blue Shield Contract 2018-2019

Fechter seconded and the motion passed. (6-0)

V. DISCUSSION/ACTION ITEMS:

A. Maintenance – Ed Price:

Price presented a floor plan of the rooms/spaces that have been deep cleaned.

B. Technology – Richard Cummings:

Cummings reported:

1. Continuing to get organized.
2. Supporting summer program.
3. Updated content filter and server upgrades.
4. New staff devices set up.
5. Rolled over the Nutri Kids lunch program for 2018-19.
6. Preparing for students to return in August.

C. Transportation – Bert Moore:

Mr. Moore presented proposed changes to the 2018-19 School Vehicles Transportation Handbook and the 2018-19 Student Transportation Handbook. After review, Fechter

moved to adopt the changes and presented. Wilson seconded and the motion passed. (6-0).

D. Student Handbooks – Martin Burke:

After reviewing the presented Student Handbook for 2018-19 Hilton moved to approve as presented with minor changes regarding school closure radio stations, adding REMIND to methods of notifications and updating current BOE members. Fechter seconded and the motion passed. (6-0)

E. Classified Handbook – Bert Moore:

Eubank moved to approve the 2018-19 Classified Handbook with updated dates and work schedules as presented. Wilson seconded. Motion passed. (6-0)

F. Summer School/21st Century Grant Report – Martin Burke:

Burke reported:

1. July 9 session has 150 students enrolled. June session average 125 per day.
2. Internal and external program evaluations have been completed. Copies will be forwarded to the BOE.
3. Federal monies are not being awarded for summer programs. Our program will end June 2022.

G. Budget Hearing – Set Date & Time – Paula McAlister:

After discussion, Wilson moved to have a Special Board Meeting on Monday, July 30, 2018 at 7:00 p.m. to approve 2018-19 Budget Code 99 for publication. Eubank seconded the motion. Wilson moved to amend the motion by adding Heather Morgan to the agenda. Hilton seconded. Discussion was called for and Hilton rose to the Point of Order. The board then voted (6-0) to amend the motion. The amended motion was then voted on and passed (6-0).

H. Board Policy Updates – Bert Moore:

Fechter moved to approve the following Board Policy Updates:

Policy A-3	Meetings
Policy A-6	Rules of Order, Quorum, Voting, Minutes
Policy B-22	Bloodborn Pathogen Exposure Control Plan
Policy B-23.1	Procurement - Federal Program
Policy B-32.2	Security and Safety
Policy B-42	Bullying by Staff
Policy B-42A	Bullying by Parents or Legal Guardians USD 282 Bullying Plan
Policy B-43	Emergency Safety Interventions
Policy B-46	Special Education Services
Policy B-60.1	Collection Procedures
Policy C-1.1	Requisitions
Policy C-3	Activity Accounting/Petty Cash Accounts

Policy C-4.1	Operating Budget
Policy C-4.4	Fraud Prevention and Investigation
Policy C-4.5	Investment of Funds
Policy C-4.6	Bids and Quotations Requirements
Policy C-4.7	Quality Control
Policy C-8	Fixed Asset Accounting/Inventories
Policy D-7.0	Resignation – Certified Employee
Policy E-2.1	Truancy
Policy E-17.1	Interrogation and Investigations
Policy E-19	Bullying By a Student USD 282 Bullying Plan

Wilson seconded. Motion passed. (5-1) Hilton voted no.

I. Meal Price for 2018-19 – Bert Moore:

Eubank moved to increase meal prices as presented:

Elementary Lunch	\$2.25 increase to \$2.30 for 18-19
Secondary Lunch	\$2.45 increase to \$2.50 for 18-19
Adult Lunch	\$3.60 increase to \$3.65 for 18-19
Adult Breakfast	\$2.10 increase to \$2.15 for 18-19

Fechter seconded and the motion passed. (6-0)

J. Principal’s Report – Martin Burke:

Burke reported:

1. New teachers and their mentors will be attending training at Greenbush.
2. New teacher orientation will be August 7 and August 8.
3. Summer camps have concluded. Strength and conditioning will continue through July.
4. The 7-12 Master Schedule has been finalized. Working on the elementary. Schedules will be sent to board members prior to the August meeting.
5. Reminded board members that the 21st CCLC Summer Camp is funded with targeted federal funds that must be used for camp purposes only.

K. Superintendent’s Report – Bert Moore:

Mr. Moore introduced Tonya Barnes, Director of Special Education.

At 7:55 p.m. Denton called a 5 minute break.

At 8:00 p.m. Denton called the meeting back to order.

EXECUTIVE SESSION

At 8:01 p.m., Eubank moved to go into executive session to discuss matters of non-elected personnel, to protect the privacy interests of identifiable individuals to be discussed pursuant to the non-elected personnel exception under KOMA; students to protect the privacy and interest of identifiable individuals to be discussed pursuant to the

student exception under KOAM; negotiations to protect the public interest in negotiating a fair and equitable contract pursuant to the exception for employer-employee negotiations under KOMA; to include Bert Moore, Martin Burke and Kevin Weber for 20 minutes and that the open meeting shall resume at 8:21 p.m. in the board room. Fechter seconded and the motion passed. (6-0)

At 8:21 p.m. the Board reconvened into open session at which time a motion was made by Denton and seconded by Hilton to continue the session for an additional 5 minutes and resume into open session at 8:26 p.m. and include Bert Moore, Martin Burke and Kevin Weber. Motion carried. (6-0)

At 8:26 p.m. the Board reconvened into open session.

ACTION ITEMS

A. Board Action on Personnel:

Hilton moved to accept the resignation of Shirley Barondeau, WE Para. Fechter seconded and the motion passed. (6-0)

Hilton moved to offer employment as follows: Keaton McCracken, HS Assistant Football Coach and JH Assistant Football Coach for 2018-19 and Chris Haag, JH Assistant Track Coach for 2018-19. Wilson seconded and the motion passed. (6-0)

Eubank moved to accept the Out-of-District Students wishing to attend West Elk for 2018-19. Swanson seconded and the motion passed. (6-0)

Eubank moved to adopt for the following changes to the Negotiated Agreement for 2018-19 as approved by the teachers (29-0):

Item O - Compensation: Add \$1000.00 to the Base Salary. Fund the Salary Schedule.

Item N – Supplemental Compensation: Add \$400.00 to all athletic coaching supplemental positions. This includes all JH and HS positions, including the cheer/spirit squad sponsors (32 positions).

Item C – Professional Work Day/Year: Add 9 hours of professional development to the Negotiated Agreement (one hour per month beginning August running through May) for work on the building/district Accreditation program.

Swanson seconded and the motion passed. (5-1) (Hilton voted no)

Hilton moved to approve the request of Dana Taliaferro for an increase of \$1200.00 to the Athletic Director salary. Wilson seconded and the motion passed. (6-0)

Hilton moved to approve the following Supplemental Duties for 2018-19:

Supplemental Assignment		2018-2019	Date Approved
7th Grade Class Sponsor	Dana Taliaferro	250.00	7/9/2018
8th Grade Class Sponsor	Bobbie Wiseman	250.00	7/9/2018
9th Grade Class Sponsor	Donna Madison	425.00	7/9/2018
10th Grade Class Sponsor	Cynthia Leniton	425.00	7/9/2018
Co- Junior Class Sponsor	Cassandra Jones	900.00	7/9/2018
Co-Junior Class Sponsor	Debbie Allen	900.00	7/9/2018
Senior Class Sponsor	Stephanie Goff	500.00	6/11/2018
Professional Development Chairman	Bert Moore	650.00	7/9/2018
PDC Building Representative W E Schools	Debbie Simmons	500.00	7/9/2018
PDC Building Representative Sp Ed		325.00	
6th Grade Math Team Sponsor (8-11-14)	Lynne Miller	550.00	7/9/2018
JH Math Team Sponsor (8-11-14)	Lynnette Kill	550.00	7/9/2018
HS Math Team Sponsor (8-11-14)	Dave Miller	550.00	7/9/2018
Sr. High STUCO Sponsor	Martha McGee	700.00	7/9/2018
Jr. High STUCO Sponsor	Bobbie Wiseman	400.00	7/9/2018
National Honor Society Sponsor	Debbie Simmons	500.00	7/9/2018
Secondary Music Instructor	James O'Shields	3,100.00	7/9/2018
Elementary Music Instructor	James O'Shields	1,800.00	7/9/2018
Grade School P.E. Instructor	Chris Haag	550.00	7/9/2018
Concession Supervisor	Lisa Harrod	600.00	7/9/2018
10 Extra Days @ \$160 (8 hr. days) Vo.Ag.	David Griesel	1,600.00	
5 Extra Days @ \$160 (8 hr. days) FACS	Kandace Metcalf	800.00	5/14/2018
Speech/Forensics		500.00	
	Cynthia Leniton	500.00	7/9/2018
FCCLA Sponsor	Kandace Metcalf	1,100.00	5/14/2018
FBLA/Skills USA Sponsor (8-11-14)	Scott McClendon	1,100.00	7/9/2018
FFA Sponsor	David Griesel	1,100.00	7/9/2018
Scholars' Bowl Sponsor-JH & HS	Sara Tucker	1,200.00	5/14/2018
Play-Co Director	Jestin Strange	1,300.00	7/9/2018
Play-Co Director	Christy Tyler	1,300.00	7/9/2018
Year Book	Lynnette Kill	1,350.00	7/9/2018
HS Head Spirit Squad Sponsor	Rachel Ware	1,950.00	7/9/2018
Jr. High Pep Club Sponsor	Jennifer McDow	1,500.00	5/14/2018
Athletic Director	Dana Taliaferro	6,450.00	7/9/2018

Cross Country Coach	Bobbie Wiseman	2,900.00	7/9/2018
High School Girl's Head Volleyball Coach	Elizabeth Hendricks	4,100.00	7/9/2018
High School Asst. Girl's Volleyball Coach	Lynnette Kill	2,800.00	5/14/2018
Jr. High Volleyball Coach	Ronda Cookson	2,775.00	5/14/2018
Asst. Jr. High Girl's Volleyball Coach	Martha McGee	2,100.00	7/9/2018
High School Head Boy's Football Coach	Chris Haag	4,600.00	7/9/2018
High School Asst. Football Coach	Keaton McCracken	3,000.00	7/9/2018
High School Asst. Football Coach	Kevin Weber	3,000.00	7/9/2018
Jr. High Head Football Coach	Chris Haag	2,475.00	7/9/2018
Jr. High Asst. Football Coach	Keaton McCracken	1,437.50	7/9/2018
Jr. High Asst. Football Coach	Kevin Weber	1,437.50	7/9/2018
High School Head Boy's Basketball Coach	Dave Miller	4,600.00	7/9/2018
High School Asst. Boy's Basketball Coach	Scott McClendon	3,000.00	7/9/2018
High School Head Girl's Basketball Coach	Dave Miller	4,600.00	7/9/2018
High School Asst. Girl's Basketball Coach	Scott McClendon	3,000.00	7/9/2018
Jr. High Head Girl's Basketball Coach	Chris Haag	2,900.00	7/9/2018
Asst. Jr. High Girl's Basketball Coach	Bobbie Wiseman	2,200.00	7/9/2018
Jr. High Head Boy's Basketball Coach	Dana Taliaferro	2,900.00	7/9/2018
Asst. Jr. High Boy's Basketball Coach	Renaë Triboulet	2,200.00	7/9/2018
High School/Jr. High Wrestling Coach	Kevin Weber	5,350.00	7/9/2018
Asst. HS/JH Wrestling Coach	Kevin Weber	2,750.00	7/9/2018
High School Head Track Coach		4,100.00	
High School Asst. Girl's Track Coach	Debbie Simmons	2,700.00	7/9/2018
Jr. High Boy's/Girl's Track Coach	Kevin Weber	2,775.00	7/9/2018
Jr. High Asst. Track Coach	Chris Haag	2,000.00	7/9/2018
Jr. High Asst. Track Coach	Michelle Weber	2,000.00	7/9/2018
High School Girl's Softball Coach	Sheri Patteson	4,100.00	7/9/2018
Asst. High School Girl's Softball Coach	Martha McGee	2,700.00	7/9/2018
High School Head Baseball Coach	Dana Taliaferro	4,100.00	7/9/2018
Asst. Baseball Coach	Dave Miller	2,700.00	7/9/2018
Totals		127,475.00	

Fechter seconded and the motion passed. (6-0)

At 8:29 p.m. Denton adjourned the meeting.

TYSON R. DENTON, PRESIDENT

PAULA C. McALISTER, Board Clerk

TYSON WILSON, Vice-President

THOMAS EUBANK, Board Member

RICHARD H. FECHTER, Board Member

SHELLY HARE, Board Member

MATTHEW C. HILTON, Board Member

PANTHA J. SWANSON, Board Member

Draft - July 9, 2018