

MINUTES-of the regular Monday, October 9, 2017, meeting of the West Elk USD #282 Board of Education, at 7:00 p.m. at the West Elk District Office, Howard, Kansas.

**BOARD MEMBERS PRESENT**

Panatha "Penny" Swanson  
Tyson Denton, Vice-President  
Dr. Robert Black  
Tom Eubank  
Shelly Hare  
Matthew C. Hilton  
Tyson Wilson

**ADMINISTRATION**

Bert Moore, Supt/Director of SPED  
Kevin Weber, Asst. Principal  
Mary Mericle, Asst. to Admin (7:30pm)  
Paula McAlister, Business Mgr/Clerk

**OTHERS**

Christina Tyler  
Debra Stange  
Zachary Fry  
Michelle Weber  
Katie Black

At 7:00 p.m., President Swanson called the meeting to order by reciting the Pledge of Allegiance.

**II. ADOPTION OF THE AGENDA.**

Hilton moved to adopt the agenda as printed. Wilson seconded and motion passed. (7-0)

**III. CONSENT AGENDA**

Hare moved to approve the consent agenda as follows

- A. Approval of Minutes, Regular Meeting September 11, 2017;
- B. Approval of Bills, Payroll and Treasurer's Report  
Bills: \$ 118,977.13 Payroll: \$448,712.91

Denton seconded and the motion passed. (7-0)

**IV. DISCUSSION/ACTION ITEMS:**

**A. SENIOR TRIP UPDATE – Martin Burke:**

Burke reported that room reservations are being secured and agenda being finalized. Three more male sponsors are needed.

**B. GIRLS BASKETBALL UNIFORMS – Martin Burke:**

Bids from BSN Sports and Lou's Sporting Goods were reviewed. Swanson moved to approve the quote from BSN Sports for 30 home jerseys and shorts and 30 away jerseys and shorts in the amount of \$6,179.08. Hare seconded and the motion passed. (7-0)

**C. MAINTENANCE REPORT – Keith Brown:**

In Brown's absence Mr. Moore reviewed his written report:

1. The swing set has been installed.
2. Football, baseball and softball fields were fertilized and pre-emergent applied. Football field maintained and striped.
3. Replaced three toilets due to either broken and/or failure of device.
4. Plumber cleaned out a drain at the south end – bad blockage.

5. Simplex here to install new batteries in the fire alarm system and set intercom into a former elementary room now being used for Jr. High.
6. Progress is being made in running wires for the new security cameras.
7. Would like to be proactive on safety – weekly or monthly safety meetings and possibly require anti slip/safety footwear.

#### **D. TECHNOLOGY REPORT – Zach Fry:**

Fry reported:

1. Replaced Mr. Taliaferro's and Mrs. McGee's printers.
2. Several of the teachers' Lenovo computers have stopped working. He is checking to see if the problem is hardware or software issue.
3. Will be attending several e-rate seminars regarding funding for infrastructure.
4. Preparing teacher and student devices for the KITE testing.
5. Tech committee meeting will be held in November.

#### **E. TRANSPORTATION REPORT – Christy Tyler:**

Tyler reported:

1. Bus #1 - Painted and installed hood, replaced lights, mirrors, springs and striker plate.
2. Bus #3 – Replaced air pods, checked valves, hand valves and air tank.
3. Bus #11 – Replaced both air pods.
4. Bus #12 – Installed back section above rear door because it had rusted out.
5. Bus #17 – Replaced fuel tank (warranty work per Midwest Bus via Summit)
6. Bus #18 – Aligned at Atlas Spring & Axle. Six new tires from Merle's.
7. A-7 – Replaced air condition unit.

Providing a Booster bus to away activities was discussed and will be further discussed next month.

#### **F. ACT WRITING ASSESSMENT – Matt Hilton/Martin Burke:**

Hilton had previously requested information regarding the writing portion of the ACT. The writing portion does increase the cost of the ACT by approximately \$40.00. After much discussion, the English team will research writing programs (Pre K – 12) for college and career readiness to be presented at the November board meeting.

#### **G. PRINCIPAL REPORT – Martin Burke:**

Burke reported:

1. KESA Update: OVT team is complete; 5 R's discussion continued today during In-Service; State BOE Goals are located on the KSDE web-site; voting booths will be set up during parent teacher conference for parent and community survey and work is continuing on the IPS and Career Cruising.
2. Mr. Madison is coordinating a Veteran's Day Program for November 17. Area veterans will be invited for a program and meal prepared by the FACS group.
3. 10<sup>th</sup> thru 12<sup>th</sup> grades will be attending the College Fair at Butler County Community College on October 16.

4. STEM/Literacy Night, part of the Family Engagement of the 21<sup>st</sup> CCLC Grant, will be held on Monday, October 23, 2017.
5. Composting of left over organic lunch material is being picked up by the agriculture department students and delivered to the composting site at the vo-ag farm.
6. The Ag classes assisted in landscaping the stadium area.
7. Niche.org ranked West Elk as the #5 Best School District in the State.

**H. SUPERINENDENT’S REPORT – Bert Moore:**

After review, Hilton moved to approve the quote from Dave’s Communications Services in the amount of \$3920.00 to purchase and install a new phone system in the school. Denton seconded and the motion passed. (7-0)

At 8:18 p.m. Swanson declared a 5 minute break.  
 At 8:23 p.m. the meeting was called back to order.

**EXECUTIVE SESSION**

At 8:24 p.m., Denton moved to go into executive session to discuss non-elected personnel and students to protect the privacy interest of identifiable individuals for 10 minutes and to include Bert Moore and Martin Burke. Eubank seconded the motion and motion passed. (7-0)

At 8:34 p.m. the Board reconvened into open session.

**ACTION ITEMS**

**A. Board Action on Personnel:**

Hilton moved to accept the resignation of Melvin Winters, bus driver. Wilson seconded and the motion passed. (7-0)

**B. Board Action on Students:**

Black moved to accept the out of district student wishing to attend West Elk. Denton seconded and the motion passed. (7-0)

At 8:35 p.m. Swanson adjourned the meeting.

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**PRESIDENT OF THE BOARD**

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**CLERK OF THE BOARD**

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