

MINUTES-of the regular Monday, July 10, 2017, meeting of the West Elk USD #282 Board of Education, at 6:30 p.m. at the West Elk District Office, Howard, Kansas.

BOARD MEMBERS PRESENT

Matthew C. Hilton, President
Tyson Denton, Vice-President
Dr. Robert Black
Tom Eubank
Panatha "Penny" Swanson
Tyson Wilson

ADMINISTRATION

Bert Moore, Supt/Director of SPED
Martin Burke, Principal/Asst. Supt
Kevin Weber, Asst. Principal
Chris Haag, Asst. to Administration (8:04 p.m.)
Mary Mericle
Paula McAlister, Business Mgr/Clerk

OTHERS

Christian Warren
Debra Stange
Christy Tyler
Keith Brown

BOARD MEMBER ABSENT

Shelly Hare

At 6:30 p.m., President Hilton called the meeting to order by reciting the Pledge of Allegiance.

II. ADOPTION OF THE AGENDA.

Black moved to adopt the agenda as printed. Wilson seconded and motion passed. (6-0)

III. BOARD ORGANIZATION

A. Election of Board President and Vice President:

President Hilton turned the meeting over to Superintendent Moore. Mr. Moore opened the floor for nominations for President for 2017-2018. Hilton nominated Swanson. Denton seconded the nomination. Black moved nominations cease, seconded by Wilson. Motion passed. (5-1) (Swanson voted no.) Swanson is Board President for 2017-2018.

Mr. Moore opened the floor for nominations for Vice-President for 2017-2018. Hilton nominated Hare, seconded by Denton. Motion failed. (2-4) (Wilson, Swanson, Black, Eubank voted no.

Swanson nominated Denton, seconded by Wilson. Motion passed. (4-2) (Hilton and Denton voted no) Denton is the Vice-President for 2017-18.

IV. CONSENT AGENDA

Eubank moved to approve the consent agenda as follows with the change to **N: Meeting time 7:00 p.m.:**

- A. Approval of Minutes, Regular Meeting June 12, 2017, Approval of Bills, Payroll and Treasurer's Report
Bills: \$ 201,463.54 Payroll: \$186,201.37
- B. Appoint Paula McAlister as the Clerk of the Board
- C. Appoint Debra Stange as the Treasurer of the Board
- D. Appoint Martin Burke Truancy Officer for the 2017-2018 school year.

- E. Designate the Prairie Star as the official newspaper of the Board of Education with selected materials also to be sent to the Eureka Herald.
- F. Appoint Paula McAlister as the designated KPERS Agent and Debra Stange as the Deputy Agent for the 2017-18 school year.
- G. Adopt the annual GAAP Waiver for 2017-18.
- H. Appoint Martin Burke as the Food Service Hearing Officer.
- I. Adopt Howard State Bank as official depository for school district funds and review the bank signatures on file.
- J. Appoint Bert Moore, as Food Service Representative, Federal Funds Director, and Compliance Coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX of the Civil Rights Act, Americas with Disabilities Act, Section 504 of the Rehabilitation Act, Freedom of Information Officer for open records requests and Homeless Children Coordinator.
- K. Resolution to rescind all policy actions from the previous year and adopt all current written policies
- L. Adopt the Cafeteria 125 Plan.
- M. Appoint Kansas Association of School Boards, as Attorney for USD #282
- N. Adopt Board meeting dates, times and place(s).
- O. Adopt the Resolution to authorize the Clerk of the Board to destroy financial records (5 years old).
- P. Adopt Resolution Authorizing Early Payment of Claims.
- Q. Mileage Rate.
- R. Appoint Bert Moore as Homeless Children Coordinator.

Wilson seconded and the motion passed. (6-0)

IV. DISCUSSION/ACTION ITEMS:

A. Adopt a Calendar for 2017-18:

After discussion, Eubank moved to approve the proposed calendar with Spring Break and the addition of March 5, 2018 for 155 student days. Black seconded and the motion failed. (3-3) (Wilson, Denton and Hilton voted no)

Denton moved to approve the proposed 155 day calendar without Spring Break. Wilson seconded and the motion passed. (5-1) Eubank voted no.

B. MAINTENANCE REPORT:

Mr. Moore introduced Keith Brown, Maintenance Supervisor.

Lou's Sporting Goods quote for 24 hurdles and 4 official moveable pitcher's rubbers was discussed. Denton moved to approve the quote as presented in the amount of \$2,334.60. Wilson seconded and the motion passed. (6-0)

Brown reported:

1. The stadium fence is need of repair or replacement. By Board consensus, repair and replacement estimates will be secured.
2. Deep cleaning classrooms.

Quotes for new pole vault and high jump pits were reviewed and discussed. Black moved to table until December and seek new bids for interchangeable mats. Hilton seconded and the motion passed. (6-0)

C. TECHNOLOGY REPORT –Zach Fry:

In Zach Fry's absence, Mr. Moore presented a quote for the purchase of 55 Chromebooks (Sophomore class – 30 and Freshman class – 25). After much discussion of Chromebook or lap tops for the senior class, Black moved to table and add Chromebook or lap top purchases to the special meeting, if necessary. Eubank seconded and the motion passed. (6-0)

D. TRANSPORTATION HANDBOOKS & REPORT – Christy Tyler:

Black moved to approve the Rules & Regulations for Pupils Riding any District Bus/Vehicle for 2017-18 and the West Elk #282 School Vehicle Transportation Handbook for 2017-18 as presented. Denton seconded and the motion passed. (6-0)

Tyler reported:

1. Buses #1, 2, 5, 8, 9, 11, 12, 15, 17, 19 and 20 have been completely serviced, minor repairs made and are ready for KHP inspection.
2. There are 6 buses and 6 vehicles to be serviced and repaired for KHP inspection.
3. Bus #9 (1995 with 2 years of school life) needs the floor replaced. Initial estimate is between \$3,000 and \$6,000. By consensus, estimates will be secured to replace the floor.

E. FACULTY & STUDENT HANDBOOKS – Martin Burke:

After discussion, Denton moved to approve the Faculty Handbook for 2017-18 and the Student Handbook for 2017-18 as presented, with updated cell phone policies for staff and students. Black seconded and the motion passed. (6-0)

F. AGREEMENT FOR SERVICES WITH THE ELK COUNTY HEALTH DEPARTMENT – Bert Moore:

Eubank moved to approve the 2017-18 Agreement for service with the Elk County Health Department. Wilson seconded and motion passed. (6-0)

G. NATIONAL WILD TURKEY FEDERATION GRANT – Martin Burke:

Black moved to accept the National Wild Turkey Federation Proposal and Grant. Hilton seconded and the motion passed. (6-0)

At 7:50 p.m. Swanson declared a 5 minute break.

At 7:55 p.m. Swanson called the meeting back to order

H. CONTRACT FOR VISUALLY IMPAIRED SERVICES AND ORIENTATION AND MOBILITY SERVICES WITH SOUTHEAST KANSAS EDUCATION SERVICE CENTER – Bert Moore:

Denton moved to approve the Contract for Provision of Educational Services for Visually Impaired and Orientation & Mobility Services with Southeast Kansas Education Service Center for the 2017-18 school year. Wilson seconded and the motion passed. (6-0)

I. SUMMER SCHOOL/21st CENTURY GRANT REPORT – Martin Burke:

Mr. Burke reported:

1. Two site evaluations were conducted in June, one from the State and the other from the region. Both went very well. Evaluation report attached.
2. Average daily attendance was 125.
3. July programming will include Wind Farm STEM; Lego/Finchbot Robotics; students will exhibit in open class at the County Fair and conduct an archery tournament, bike rally and cup stacking.
4. Yearly Goals include: Continued family engagement; career and college exposure; agricultural outreach and health and wellness.

J. 2017-18 BUDGET DISCUSSION – Paula McAlister/Bert Moore:

Mr. Moore, Mr. Burke and Paula McAlister will attend the budget workshop at Greenbush on July 13. Budget software is not available will not be until sometime after July 19. After discussing the time lines for publication of Code 99 and public hearing on the 2017-18 budget, Black moved to hold a Special Board Meeting on Wednesday, July 26, 2017 at 7:30 p.m. to approve Code 99 for publication and technology. Denton seconded and the motion passed. (6-0)

K. BUDGET HEARING – SET DATE & TIME – Paula McAlister:

Hilton moved to hold the public budget hearing on Wednesday, August 14, 2017 at 6:45 p.m. Wilson seconded and the motion passed. (6-0)

L. BOARD POLICY UPDATES – Bert Moore:

Black moved to approve the following Board Policies:

1. B-39 - Local Wellness;
2. B-39.1 – Vending Machines; and
3. C 4.3 – Federal Fiscal Compliance.

Eubank seconded and motion passed. (6-0)

M. PRINCIPAL'S REPORT – Martin Burke:

Mr. Burke reported:

1. New teacher orientation and training is scheduled for Tuesday, August 8.
2. Mr. Burke will attend mentor training on July 26 at Greenbush.
3. The master schedule is nearly complete. Final copy will be delivered to teachers later this week. Students will receive their personal schedules at enrollment.
4. District and building in-service topics will include KESA and IPS.

5. The playground installation was a success. Thank you to the employees and volunteers that assisted. A ribbon cutting ceremony will be scheduled at the beginning of the school year.

N. SUPERINENDENT'S REPORT – Bert Moore:

Mr. Moore reported:

1. Attending 2017-18 Budget training Wednesday, July 13.
2. Attending required training for SB 367 at the Kansas Law Enforcement Training Center on Friday, July 14.
3. Attending required Administrative Review for the Child and Adult Care Food Program on July 19.
4. Attended Food Service Administrative Training on June 15.
5. Attending Special Education Leadership Training in Wichita on July 26, 27 and 28.
6. August 9 – all SPED Cooperative In-Service; August 10 – West Elk District In-Service and August 11 – West Elk Building In-Service.

At 8:40 p.m. Swanson declared a 5 minute break.

At 8:45 p.m. Swanson declared the meeting back in session.

EXECUTIVE SESSION

At 8:47 Denton moved to go into executive session to discuss non-elected personnel, negotiations and students to protect the privacy interest of identifiable individuals for 30 minutes and to include Bert Moore and Martin Burke. Hilton seconded the motion and motion passed. (6-0)

At 9:17 p.m. the Board reconvened into open session at which time a motion was made by Black and seconded by Eubank to continue the session for an additional 10 minutes and include Bert Moore and Martin Burke. Motion carried. (6-0)

At 9:27 p.m. the Board reconvened into open session.

ACTION ITEMS

A. Personnel & Students:

Black moved to rescind the offer of Elementary IRR teacher to Mary Bahr for 2017-18. Wilson seconded and the motion passed. (6-0)

Black moved to offer employment for the 2017-18 school year as follows: Ann Smith, West Elk Elementary IRR; Scott McClendon, West Elk Business/Technology; Laura Daugherty, West Elk Grade 6; Mary Bahr, .67 Itinerant Emotionally Disturbed Consultant; Tracy Deets, ESY Para and transportation driver; Lynne Black, School Psychologist Paraprofessional; Samantha Soper, West Elk Preschool Paraprofessional; Alisa Ashenfelter, Elk Valley, IRR Paraprofessional; Stephanie Dowell, Elk Valley, IRR Paraprofessional; Amy Stange, Nurse (as needed); and Theresa McVey, School

Psychologist/Autism Consultant (36 days). Eubank seconded and the motion passed. (6-0)

Hilton moved to take necessary action to recover the Yearbook Supplemental paid to Venessa Hogan for the 2015-16 Yearbook. Denton seconded and the motion passed. (6-0)

Eubank moved to approve the Out of District Students wanting to attend West Elk per attached list. Wilson seconded and the motion passed. (6-0)

At 9:30 p.m. Swanson adjourned the meeting.

PRESIDENT OF THE BOARD

CLERK OF THE BOARD
