

MINUTES-of the regular Monday, November 9, 2015, meeting of the West Elk USD #282 Board of Education, at 6:30 p.m. at the West Elk District Office, Howard, Kansas.

BOARD MEMBERS PRESENT

Matthew C. Hilton, President
Angela Allen
Dr. Robert Black
Tyson Denton
Thomas Eubank (6:31 p.m.)
Shelly Hare
Panatha "Penny" Swanson

ADMINISTRATION

Bert Moore, Supt/Director of SPED
Martin Burke, Principal
Chris Haag, Asst to Administration
Paula McAlister, Business Mgr/Clerk

OTHERS

Mike McLean
Zach Fry
Stan Busby
(8:20 p.m.)

At 6:30 p.m., President Hilton called the meeting to order by reciting the Pledge of Allegiance.

II. ADOPTION OF AGENDA

Black moved to accept the Agenda as printed. Denton seconded and motion passed. (6-0)

IV. CONSENT AGENDA

Black moved to approve the consent agenda as follows:

- A. Approval of Minutes, Regular Meetings October 12, 2015
- B. Approval of Bills, Payroll and Treasurer's Report:
Bills: \$79,201.89 Payroll: \$399,605.85
- C. Donation of T-Shirts – Juli Young
- D. Donation for Charter Bus to Football Game & Meals – various donors

Hare seconded and the motion passed. (7-0)

IV. DISCUSSION/ACTION ITEMS:

A. AUDITOR REPORT – Busby Ford & Reimer:

Continued until the end of the meeting.

B. CONSTRUCTION PROJECT UPDATE – Bert Moore/Mike McLean

Mike McLean reported:

1. Still working on the "punch list", which has been approved by PBA and the mechanical engineer. Curbs and vent extensions have been ordered.
2. Waiting on Wray Roofing to come out and take a look at the bad spot on the roof above Zellner's room.
3. Three major leaks from last week's rain. Martin Roofing has been out and looked at three places. The leaks are all down spout issues.
4. Martin Roofing will provide a summary of repairs.
5. One RTU needed a new limit switch.
6. The heater in the weight room was wired wrong from the factory.

7. Change Order #2 in the amount of \$12,134.00 for new ceiling tile and grid was reviewed.

C. MAINTENANCE REPORT – Mike McLean:

Mike McLean reported:

1. Two applications of fertilizer have been applied to the football field.
2. Installed metal decking on the stadium ramps.
3. Presented metal quotes from Woods Lumber: Press Box material \$398.97 and Concession Stand material \$1415.66. The other vendor he contacted did not send him a quote.
4. The football field needs two or three semi loads of dirt (approx. \$800 to 900 each from Cornejo.) It will cost approximately \$800 to have the field laser graded.
5. Sandifer was here today to conduct the fire alarm inspection and Fire X has repaired the fire extinguishers.
6. Harrod's hauled and spread gravel on the south parking lot.
7. Items were listed on purplewave.com last week.
8. Replaced light bulbs on the outside lights at the district office.

D. TECHNOLOGY UPDATE – Zach Fry:

Zach Fry reported:

1. The power supply on the main server went out last week.
2. Working with KKI to continuing monitoring the technology issues stemming from the power supply failure.
3. KKI will be installing the new terminal server soon.

E. TRANSPORTATION UPDATE – Bert Moore:

Mr. Moore reported:

1. Bus repairs are still being made.
2. LT Service checked the newly installed clutch on Bus #___ by pulling a tractor as the tractor would weight approximately as much as a full load of students.

F. PRINCIPAL REPORT – Martin Burke:

Burke reported:

1. 2014-15 testing results have not been received from the State.
2. Conducted "Growth Mindset" Parent Workshop. More workshops will be held.
3. Three students received KU Honors Award.
4. Has received several applicants for the Science position.

G. SUPERINTENDENT REPORT – Bert Moore:

Moore reported:

1. All staff in their second year have been offered BCBS fringe.
2. Mr. Moore and Mrs. Heck attended a conference about how to avoid parent/school conflicts relating to serving students with disabilities and students that qualify for 504.

3. Mr. Moore and Mr. Burke will be working together to develop a plan for West Elk that will meet the KSDE accreditation requirements.
4. Mr. Moore and Mr. Burke are working on the first and second year evaluations.
5. Mr. Moore attended PDC training at Greenbush on October 19.
6. Mr. Moore will attending a conference on November 13 regarding several employee topics.

At 7:25 p.m. Hilton declared a 7 minute break.

At 7:32 p.m. Hilton declared the meeting back in session.

EXECUTIVE SESSION

At 7:32 p.m. Allen moved to go into executive session to discuss non-elected personnel, negotiations and students to protect the privacy interest of identifiable individuals for 20 minutes and to include Bert Moore, Martin Burke and Chris Haag. Black seconded the motion and motion passed. (7-0)

At 7:52 p.m. the Board reconvened into open session at which time a motion was made by Hilton and seconded by Hare to continue the session for an additional 10 minutes and include Bert Moore, Martin Burke and Chris Haag. Motion carried. (7-0)

At 8:00 p.m. Haag exited the meeting.

At 8:01 p.m. Haag returned to the meeting.

At 8:02 p.m. the Board reconvened into open session at which time a motion was made by Hilton and seconded by Black to continue the session for an additional 20 minutes and include Bert Moore, Martin Burke and Chris Haag. Motion carried. (7-0)

At 8:23 p.m. the Board reconvened into open session.

ACTION ITEMS

A. Personnel:

Black moved to offer employment as follows: Martha Davis, CCC Paraprofessional; Frannie McCoy, CCC Paraprofessional; Twila McCammon, Sub Bus Driver and Trevor Bayless, Elk Valley Paraprofessional. Hare seconded and the motion passed. (7-0)

Hare moved to accept the resignation of Jeanette Carter, School Psychologist. Denton seconded and the motion passed. (7-0)

Eubank moved to start paying our substitute teachers to acquire their substitute teaching license and renewals and after working 80 hours increase their daily rate to \$125.00 effective November 10, 2015. Substitute teachers will be reimbursed the license and finger print fee one they have substituted for West Elk 24 hours. Denton seconded and the motion passed. (7-0)

IV. DISCUSSION/ACTION ITEMS CONT.

A. AUDITOR REPORT – Busby Ford & Reimer:

Stan Busby reviewed the 2014-15 Audit Report. Hare moved to accept the 2014-15 Audit Report as presented. Allen seconded and the motion carried. (7-0)

At 8:37 p.m. Hilton adjourned the meeting.

PRESIDENT OF THE BOARD

CLERK OF THE BOARD

DRAFT MINUTES - NOVEMBER 9, 2015