

MINUTES-of the regular Monday, November 14, 2016, meeting of the West Elk USD #282 Board of Education, at 6:30 p.m. at the West Elk District Office, Howard, Kansas.

BOARD MEMBERS PRESENT

Matthew C. Hilton, President
Tyson Denton, Vice-President
Dr. Robert Black
Shelly Hare (6:42 p.m.)
Panatha "Penny" Swanson

ADMINISTRATION

Bert Moore, Supt/Director of SPED
Martin Burke, Principal/Asst Supt
Kevin Weber, Asst to Administration
Paula McAlister, Business Mgr/Clerk

OTHERS

Randy Ford
Mike McLean
Michelle Weber
Faith Weber
Allison Wolfe
Jordan Usry
Megan Haag
Zach Fry
Angela Perkins
Tyson Wilson
Collin Logan
John Griffin

BOARD MEMBERS ABSENT

Tom Eubank

OTHERS PRESENT

William McClendon
William Young
Sheila Huntington
McKenzy Stange
Tessa Riggs
Debra Zellner

At 6:30 p.m., President Hilton called the meeting to order by reciting the Pledge of Allegiance.

II. ADOPTION OF AGENDA

Black moved to accept the Agenda as printed. Denton seconded and the motion passed. (4-0)

III. DISCUSSION/ACTION ITEMS:

A. Audit Report – Busby, Ford & Reimer, LLC.

Randy Ford with Busby, Ford & Reimer, LLC. Reviewed the audit report and financial statements for 2015-2016. Denton moved to accept the report. Swanson seconded and the motion passed. (4-0)

B. Board District #3 Position #3 Vacancy – Interview of Candidate

The Board reviewed the letter of interest of Tyson Wilson to fill the vacant District #3, Position #3. Black moved to appoint Tyson Wilson to fill the unexpired District #3, Position #3 effective immediately. Hilton seconded and motion passed. (4-0)

At 6:42 p.m. Hare entered the meeting.

IV. CONSENT AGENDA

Black moved to approve the consent agenda as follows:

- A. Approval of Minutes, Regular Meeting October 10, 2016
- B. Approval of Bills, Payroll and Treasurer's Report
Bills: \$94,837.08 Payroll: \$410,973.96

Swanson seconded and the motion passed. (6-0)

V. Request for 21st Century Federal Grant – Out of State Conference Attendance – Megan Haag and Sheila Huntington

Terms of the 21st Century Grant require attendance at a national conference and grant funds are budgeted for two representatives to attend. Haag and Huntington asked for approval to attend the BOOST conference in Palm Springs, California April 18 – 21, 2017. Black moved to approve Haag and Huntington’s attendance at the BOOST conference as presented. Swanson seconded and the motion passed. (6-0)

VI. Presentation – Michelle Weber, State Assessments

District Test and Career & Tech Ed Coordinator, Michelle Weber, reviewed the standardized tests given to students at West Elk. Weber also reviewed the Student Report Walkthrough and the Performance Level Reports for West Elk. Student scores have been shared with parents and guardians.

VII. Debbie Zellner – Scholarships

West Elk Scholarship Coordinator, Debbie Zellner, presented the Board with a scholarship quiz regarding the average cost of attendance at local colleges and universities and reviewed the dollar amounts and number of scholarships given to West Elk graduates over the last five (5) years.

VIII. DISCUSSION/ACTION ITEMS:

A. Distinguished Title I School Recognition:

Mr. Moore announced that West Elk has been named one of the two National Title I Distinguished Schools by the National Title I Association for the State of Kansas. West Elk School is being recognized for closing the achievement gaps. When comparing the 2015 and 2016 state assessments, West Elk had the most improved API in the Free and Reduced Lunch subgroups and in the All Students group. Each Kansas school will receive \$4,000 to attend the National Title I Conference in February in Long Beach, Calif. At the conference, West Elk and Sterling Grade School will be recognized and participate in events with other Title I Distinguished Schools. West Elk wishes to send our Title I Teacher, Joan Bennett and her para educators, Jennifer McDow and Cristen Bahr. Principal Burke will accompany them to Long Beach.

B. Capital Outlay Survey Update – Bert Moore:

Results from the Capital Outlay question voted on during the general election were: 473 Yes / 655 No. The board, may add one (1) and no more than four (4) mills of additional capital outlay to the 2017-18 budget, if needed. The Opposition Petition was valid only for the 2016-17 budget.

C. Maintenance Update – Mike McLean:

McLean reported the following:

1. Bridged up the west deck of the west modular. Decks were not set on concrete footings.
2. Changed out the perimeter lighting to LED bulbs.
3. Port-a-pits have dried out and have been put in storage.
4. Built a ramp into the dry storage.
5. Promethean board installed in Mrs. McGee’s room from Mrs. Hawkins’ room.
6. New switch and heat links installed on the Ag fan.
7. Changed out HVAC filters.

8. The asphalt company working in Howard has asked about selling left over chip and seal.
9. Proving switch lines.
10. New bright link installed in Mrs. Hawkins room.
11. Repaired trim and downspout at USD office.
12. New door jamb heater on south freezer.
13. New tops on science tables in Mrs. White's room.
14. Outbuildings and sprinkler systems have been winterized.

D. Technology Update – Zach Fry:

Fry reported:

1. Mrs. White is using her Chromebook cart daily.
2. Lightspeed issues with the server are being resolved.
3. Repurposing old server to be used as the camera server.
4. Warranty issues with several of the sophomore Chromebooks.

E. Transportation Update:

On behalf of Tyler, Mr. Moore reported the following:

1. Bus #12 – Adjust E Brake.
2. Bus #8 – Repaired wiring behind instrument cluster.
3. Bus #3 – Repaired mirror, bracket, windshield washer.
4. Bus #5 – Replaced transmission filter.
5. A-10 – Removed and installed alternator.
6. Bus #3 – Cleaned, reattached and resealed firewall.
7. Bus #8 – Troubleshoot and repair electrical issues.
8. Bus #12 – Troubleshoot starting issues – replaced bad relay, circuit breaker and wires.
9. Bus #5 – Full service oil change and replace windshield wiper reservoir.
10. Bus #3 – Troubleshoot and replaced top swing activator clutch.
11. Bus #1 – Replace transmission filter.
12. Bus #2 – Replaced stop sign actuator.
13. A-4 - SPED Van hit a deer and insurance totaled.

F. Four Day Week Survey – Bert Moore:

Moore reported that approximately 70 staff and parents returned the Four Day Week Survey. Most comments were positive but many did mention they would like a spring break. Results of this survey will be posted on the school web-site. Another survey will be conducted during the 3rd quarter parent/teacher conference.

G. 2015-16 Kansas Communities That Care Survey – Bert Moore:

2015-16 Kansas Communities That Care Survey of West Elk students conducted by Greenbush was presented to board members for their review. Approximately 39% of West Elk students completed this survey. Parents must sign and return an opt-in form for their students to take this survey.

H. Principal Report – Martin Burke:

Burke reported:

1. Scholar's Bowl and Math Teams are doing very well.
2. The fall play last weekend was a success.
3. Community service opportunity for seniors, FFA and FCCLA members on November 21, 2016 to work on the basketball court in Howard.
4. Barbara Montgomery named as CEC Special Educator of the year was honored in Topeka today. Burke and several staff members attended.
5. West Elk has received the Title I Distinguished Schools National Award. Press release has been sent to local papers.
6. Several teachers have published BYOC.
7. Fall coaching and teacher evaluations are being concluded.
8. The November Community Engagement was the showing of a very intense film, 8 Days.
9. Drug sweeps have been scheduled.

I. Superintendent Report – Bert Moore:

Moore reported:

1. Presented KASB Convention information. Board members interested in attending should contact Paula.
2. Barbara Montgomery has received the CEC Professional of Year Award and has been nominated for the national award.
3. Does the board wish for unapproved minutes to be published? By consensus, the board approved the publication of unapproved minutes.
4. As Chairman of the ESSA Council for Kansas, KSDE has asked Moore to attend the national convention in Washington DC December 12 and 13. Hare moved to approve Moore attending the ESSA convention in Washington DC. Denton seconded and the motion passed. (6-0)
5. John Griffin with the Eureka Herald will be attending and recording the board meetings. In the event Griffin is unable to attend, he would like to drop off his recorder before the meeting and pick up the next day. Would the board allow someone to start and stop his recorder? By consensus the board agreed to have someone turn on and off the recorder. This recording will not be district property or used by the district.
6. The Food Service Monitor Administrative Review was completed last week with no fiscal issues. Moore publically thanked Barbara McLean and Debra Stange for their work in preparing for the review.

At 8:25 p.m. Hilton declared a 5 minute break.

At 8:30 p.m. Hilton declared the meeting back in session.

EXECUTIVE SESSION

At 8:31 p.m. Black moved to go into executive session to discuss non-elected personnel and students to protect the privacy interest of identifiable individuals for 20 minutes and to include Bert Moore and Martin Burke. Denton seconded the motion and motion passed. (6-0)

At 8:51 p.m. the Board reconvened into open session at which time a motion was made by Hilton and seconded by Black to continue the session for an additional 10 minutes and include Bert Moore and Martin Burke. Motion carried. (6-0)

At 9:01 p.m. the Board reconvened into open session at which time a motion was made by Hilton and seconded by Black to continue the session for an additional 5 minutes and include Bert Moore and Martin Burke. Motion carried. (6-0)

At 9:06 p.m. the Board reconvened into open session at which time a motion was made by Hilton and seconded by Black to continue the session for an additional 5 minutes and include Bert Moore and Martin Burke. Motion carried. (6-0)

At 9:11 p.m. the Board reconvened into open session.

ACTION ITEMS

A. Personnel & Students:

Black moved to accept the resignation of Olivia Avalos, Assistant Softball Coach; Cassandra Myers, West Elk Paraprofessional; Tisha Littlepage, CCC Paraprofessional and Trevor Jones, EV Paraprofessional. Swanson seconded and the motion passed. (6-0)

Denton moved to offer employment as follows: Anne Morgan, West Elk Paraprofessional; Sandra Kill, West Elk Paraprofessional; Brittany Carlson, West Elk 6th Grade Classroom Aide and Ashely Miller, West Elk 5th Grade Classroom Aide. Hare seconded and the motion passed. (6-0)

Hare moved to approve the Out-of-District Student wishing to attend West Elk. Wilson seconded. Motion passed (5-1) (Hilton voted no)

At 9:13 p.m. Hilton adjourned the meeting.

PRESIDENT OF THE BOARD

CLERK OF THE BOARD
