

**MINUTES**-of the regular Monday, May 08, 2017, meeting of the West Elk USD #282 Board of Education, at 6:30 p.m. at the West Elk District Office, Howard, Kansas.

**BOARD MEMBERS PRESENT**

Matthew C. Hilton, President  
Tyson Denton, Vice-President  
Dr. Robert Black  
Tom Eubank  
Shelly Hare  
Panatha "Penny" Swanson  
Tyson Wilson (6:31 p.m.)

**ADMINISTRATION**

Bert Moore, Supt/SPED Director  
Martin Burke, Principal/Asst. Supt  
Kevin Weber, Asst. Principal  
Chris Haag, Asst. to Administration  
Mary Mericle, Asst. to Administration  
Paula McAlister, Business Mgr/Clerk

**OTHERS**

Chad Koop  
Scott McLean  
Zach Fry

At 6:30 p.m., President Hilton called the meeting to order by reciting the Pledge of Allegiance.

**II. ADOPTION OF AGENDA**

Black moved to accept the Agenda as printed with the addition of "J. – Increase Adult Meal Prices." Hare seconded and the motion passed. (6-0)

At 6:31 p.m. Wilson entered the meeting.

**III. CONSENT AGENDA**

Hare moved to approve the consent agenda as follows:

- A. Approval of Minutes, Regular Meeting April 10, 2017;
- B. Approval of Bills, Payroll and Treasurer's Report  
Bills: \$72,520.45. Payroll: \$427,719.34

Denton seconded and the motion passed. (7-0)

**V. DISCUSSION/ACTION ITEMS:**

**A. Maintenance Update – Bert Moore:**

Moore reported:

- 1. John Ed Robertson & Mark Satterlee repaired loose connections on RTU#19.
- 2. Gathering quotes on pole vault and high jump packages. The pole vault is 15 years old and the high jump pit is 25 years old.
- 3. Cracks on the gym floor (volleyball stand areas) need repaired. Waiting on estimate.
- 4. Administration is seeking a bid on replacing the first two (2) rows of seats in the auditorium and leaving space for wheel chair access.
- 5. The HVAC over the Title I room is leaking. BCS has been here and will fix at no cost.
- 6. The new wall mats for the gym have been installed.
- 7. Replaced the refrigerator in the Ag shop.

**B. Playground Update – Martin Burke:**

The new playground will be installed in June. Cornejo is donating gravel for the playground. The City of Moline is interested in the old playground equipment and is willing to remove it.

Hare moved to donate the old playground equipment to the City of Moline to be removed by the City of Moline. Denton seconded and the motion passed. (7-0)

**C. Technology Update – Zach Fry:**

Fry reported:

1. School website got malware so it has been moved to a new server.
2. Old terminal server cannot be repaired. The server purchased last year can handle the need. It does not need to be replaced at this time.
3. New copier installed in the high school office.
4. Think Pads from the 5<sup>th</sup> grade cart continue to need repairs. The cart will soon need to be replaced.
5. In the past, seniors have been able to purchase their old Chromebooks for \$50.00. By consensus, the Board agreed to offer the seniors their used Chromebooks for \$50.00.
6. Working on a master technology inventory.
7. Waiting to request new Chromebooks for next year until the new models are available.
8. Several access points for the internet are being overworked and will be replaced over the summer.

**D. Transportation Update:**

Mr. Moore reported:

1. Bus #3 – repaired the engine heater.

**E. Memorandum of Understanding w/Court & Law Enforcement– Bert Moore:**

After discussion, Eubank moved to approve the attached Memorandum of Understanding with Court and Law Enforcement to be submitted to KSDE before July 1, 2017.

**F. Summer Programs – Martin Burke:**

Mr. Burke reported:

1. Patriot Pride Summer Camp and At-Risk Summer School will start June 12, 2017 and run for six (6) weeks.
2. Megan Haag and Sheila Huntington gathered good information at the BOOST Convention last month and their ideas are being implemented.
3. Angler certification was held May 6, 2017.
4. Archery certification will be held Saturday, May 13, 2017.

**G. Principal Report – Martin Burke:**

Mr. Burke reported:

1. Graduation is Saturday, May 20, 2017 at 6:00 p.m.
2. State testing is finished.
3. Attended training for KESA and OVT.
4. Pre-K – 5 Music Program is Tuesday, May 09, 2017 at 6:30 p.m. Grades 6 – 12 is Tuesday, May 23, 2017 at 6:30 p.m.
5. High School Band participated in the Festival of Music at World's of Fun and received a 3 out of 5. They were the smallest band to compete.
6. Working on the master class schedule for 2017-18.

#### **H. Superintendent Report – Bert Moore:**

Mr. Moore reported:

1. There are 1276 Kansas teaching jobs posted on the KEEB. The Commissioner of Education is working on recruitment techniques to bring teachers to the State of Kansas. Letters of available teaching jobs for #282 have been sent to in-state and bordering states. To date, no inquiries have been received.
2. Moore and Burke have been certified trainers for Outside Visitation Team (OVT). Each district may be required to have three staff members volunteer their time and travel for five (5) years. There are many unanswered questions.

#### **I. Trip Request Summer 2017 – FCCLA "Take Aim Leadership Conference:**

Swanson moved to approve the FCCLA Take Aim Leadership Conference August 27 and 28, 2017 in Manhattan. Wilson seconded and the motion passed. (7-0)

#### **J. Adult Meal Fees Increase- Bert Moore:**

Black moved to increase adult breakfast and lunch by \$.05 each to meet USDA requirements. Denton seconded and the motion passed. (7-0)

At 7:37 p.m. Hilton declared a 5 minute break.

At 7:42 p.m. Hilton called the meeting back to order.

#### **EXECUTIVE SESSION**

At 7:43 p.m. Eubank moved to go into executive session to discuss non-elected personnel and students to protect the privacy interest of identifiable individuals to be discussed; negotiations to protect the public interest in negotiating a fair and equitable contract and to include Bert Moore and Martin Burke for 60 minutes. Hilton seconded the motion and motion passed. (7-0)

At 8:43 p.m. the Board reconvened into open session at which time a motion was made by Hilton and seconded by Black to continue the session for an additional 20 minutes and include Bert Moore and Martin Burke. Motion carried. (6-0)

At 9:02 p.m. Hare exited the meeting.

At 9:03 p.m. Hare entered the meeting.

At 9:03 p.m. the Board reconvened into open session.

#### **ACTION ITEMS**

##### **A. Personnel & Students:**

Swanson moved to hire the following for the 2017-18 school year: Michelle Medlin, West Elk Elementary; transfer Jenna Haver to West Elk Elementary; Lynnette Kill, West Elk 7-9 Math; Nancy Gronau, Cooperative Gifted Facilitator; Martha McGee, High School STUCO and Lynnette Kill, Yearbook Sponsor for 2016-17 and 2017-18. Wilson seconded and the motion passed. (7-0)

Swanson moved to hire Keith Brown as Maintenance Supervisor/Head Custodian and Karla (Sissy) Julian as Food Service Program Manager. Hare seconded and the motion passed. (7-0)

Black moved to accept the following resignations: Amanda Richmond, West Elk 3<sup>rd</sup> Grade; Ashley McCoy, Spanish; Denise Signer, CCC IRR Teacher; Michelle Weber, High School STUCO; Katlyn Magner, West Elk 2<sup>nd</sup> Grade; Sandra Kill, West Elk Paraprofessional; Megan Davis, West Elk Paraprofessional and Debbie Allen, Freshman Class Sponsor. Hare seconded and the motion passed. (7-0)

Hare moved to hire the following for Summer School and 21st Century Grant: Laura Miller, Travis Kill, Lynnette Kill, Megan Haag, Chris Haag, Sheila Huntington, Lynne Miller, Bobbie Wiseman, Karen Lampson, Cristen Bahr, Amber Wilson and Endra Dick. Swanson seconded and the motion passed. (7-0)

Eubank moved to approve the Patriots Summer Conditioning beginning June 12, 2017 and ending August 10, 2017, three times a week for approximately 90 minutes each and to advertise three positions at \$12.00 per hour. Wilson seconded and the motion passed. (7-0)

Hare moved to hire Martha McGee as Assistant Jr. High Volleyball Coach for 2017-18. Wilson seconded and the motion passed. (7-0)

Eubank moved to hire Liz Hendricks as Head High School Volleyball Coach and Ronda Cookson as Assistant High School Volleyball Coach for 2017-18. Swanson seconded and the motion passed. (5-2) (Hare and Wilson voted no)

Black moved to hire the following for 2017-18: Cassandra Jones, Junior Class Sponsor; Lisa Harrod, Concession Supervisor; Rachel Ware, High School Cheer Coach; Scott McClendon, Assistant HS Girls Basketball; Christy Tyler, Co-Play Director; Cynthia Leniton, Sophomore Class Sponsor and Debbie Allen, Junior Class Sponsor. Eubank seconded and the motion passed.

Eubank moved to advertise for two (2) summer custodians. Hare seconded and the motion passed. (7-0)

Black moved to approve the following Extended School Year Contracts: Linda Adams, Drivers Education at Elk Valley; Debbie Zellner, Drivers Education at West Elk; Cynthia Hills, Drivers Education and Virtual Program at CCC; Dana Davis, CCC Paraprofessional for Virtual Program and Student Home Services; and Angie Town, CCC. Eubank seconded and the motion passed. (7-0)

Hare moved to hire Karla Julian, Toni Downing and Traci Mull as cooks for the summer Food Service Program. Swanson seconded and the motion passed. (7-0)

Meeting adjourned at 9:10 p.m.

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**PRESIDENT OF THE BOARD**

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**CLERK OF THE BOARD**

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DRAFT May 9, 2017